

We value collaboration.

Here's how to be transparent about your external activities, foreign and domestic.



Receiving Research Funding or Other Support?

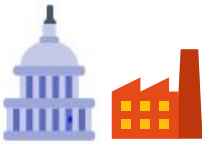
Congrats! Route the award or agreement through ResearchUVA (<https://researchuva.virginia.edu/>).

Not provided to or through UVA?

Report it on the External Activities Disclosure which can be accessed from <https://research.virginia.edu/EAD>.

Questions?

Email ForeignInfluence@virginia.edu.



External Consulting?

Great! Report in your faculty annual report and, if needed, update your COI disclosure at <https://coi.sites.virginia.edu/Home>.

Are they asking you to do research? If so, it should be a UVA sponsored program.

Review consulting limits at <https://lupapolicy.virginia.edu/HRM-045> and school specific requirements.



Hosting a Foreign National Visitor?

UVA's International Students & Scholars Program (<https://issp.virginia.edu>) is here to help. Contact your unit support staff to start the process for hosting.

Visitors working on UVA sponsored programs who are *not* supported by UVA or the sponsor must be reported on the External Activities Disclosure accessible from <https://research.virginia.edu/EAD>.



Sharing Materials, Ideas, or Info?

Prior to sharing research data or materials, consult the Office of Sponsored Programs about a nondisclosure or data/material transfer agreement.



Transfers involving foreign nationals or locations may be a regulated export, import, or service. Visit <https://export.virginia.edu> for information about U.S. export and sanctions regulations & UVA resources.

Need help?

Email export-controls@virginia.edu.



Outside Appointment?

Provost's approval is typically required prior to accepting a professional or academic appointment from a foreign or domestic institution/organization.

Review requirements at

<https://lupapolicy.virginia.edu/PROV-009>.

Questions?

Consult the Vice Provost for Faculty Affairs (vpfa@virginia.edu).



Travelling Internationally?

Faculty and staff must register international travel prior to departure, preferably as soon as it is booked. The online Travel Registry and related information may be accessed at <https://iso.virginia.edu/faculty-staff-travel>.

International travel involving students is subject to separate requirements. Current info is available online at <https://educationabroad.virginia.edu>.



Need to use UVA equipment, materials, or controlled information while abroad?

Consult the Office of Export Controls (export-controls@virginia.edu) well in advance to determine any requirements.



Collaborating with a Foreign Entity?

Great! UVA values foreign collaboration. If associated with federally funded research, consult your unit research administrator(s) or the Office of Sponsored Programs.

Want a risk assessment?

Email rps-review@virginia.edu.



Receiving a Gift/Donation?

Congrats! Before you accept a gift or donation on behalf of UVA, even if it's exclusively to support your research, contact University Advancement Services (uas@virginia.edu).

Giving a Gift/Donation?

Donations of surplus UVA equipment and supplies are managed by Facilities Management. Contact them for help at reuse@virginia.edu.



TIPS TO EVALUATE FOREIGN INFLUENCE RISKS

Parties Involved



Vet individuals leading the engagement by looking for inconsistencies that might reveal an alternative arrangement or hidden agenda. Help is available to assist you in determining if any person or entity is on a "denial" list or has other relevant risk indicators. Email rps-review@virginia.edu.

Commitment Length



To detect potential conflicts of commitment with your work at UVA, be aware of the expected time commitment, performance period, and work product.

Incentives Offered



Financial and other incentives may indicate expectations on the part of the provider (e.g., for intellectual property, time/effort, or advocacy on their behalf) that may create a conflict of interest. Incentives are a risk indicator even if you don't have sponsored research.

Engagement Goals



Clearly defining *your* engagement goals upfront helps keep the project scope and your commitment on track. It can also help you avoid conflicts of commitment with your responsibilities to UVA.

Unpublished, Proprietary Information Sharing



This sharing can happen in any forum – Q&As, brainstorming sessions, or "water cooler" conversations. Lower the likelihood of sharing by limiting conversations to publicly available information.

Lack of transparency has been a consistent factor in recent enforcement actions. Above all, be transparent about your activities. If you have questions, email foreignInfluence@virginia.edu.